



**CITY OF REDMOND  
HEARING EXAMINER  
PRE-HEARING CONFERENCE  
MINUTES**

**September 21, 2015**

Redmond City Council Chambers  
15670 NE 85<sup>th</sup> Street, Redmond  
6:30 p.m.

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**Hearing Examiner**

Sharon Rice, Offices of Sharon Rice,  
Hearing Examiner, PLLC

**Staff**

Ms. Heather Maiefski, Associate Planner  
Steven Fischer, Development Review Division  
Manager  
Cheryl Xanthos, Deputy City Clerk

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Convened: 6:30 p.m.

Adjourned: 7:10 p.m.

**I. CALL TO ORDER**

Hearing Examiner Sharon Rice convened the hearing at 6:30 p.m.

**II. DESCRIPTION OF PRE-HEARING CONFERENCE PROCEDURES**

Ms. Rice introduced the matter and reviewed the procedures for the Pre-Hearing Conference in the matter of the Nouri Short Plat Appeal, File No. LAND-2014-01980.

Ms. Rice stated the objectives of the Pre-Hearing Conference:

- identification of parties and selection of spokesperson(s);
- review and clarification of issues;
- set a date for the Appeal Hearing; and
- order of operation at the hearing.

The Parties to the Appeal introduced themselves for the record:

Ms. Sandra Eisert, Appellant Spokesperson;  
Ms. Kim Yates, Appellant Spokesperson;

Mr. Hamid Nouri, Applicant;  
Mr. Brian Way, PACE Engineers, Applicant Representative;  
Mr. Scott Sharrow, PACE Engineers, Applicant Representative;

Ms. Heather Maiefski, Associate Planner, Planning Staff Representative; and  
Mr. Steven Fischer, Development Review Planning Manager, Planning Staff Representative.

### **III. PRE-HEARING CONFERENCE**

Discussion ensued and the parties discussed the following matters:

- retaining counsel and providing a Notice of Appearance;
- pre-hearing dispositive motions;
- appeal hearing procedures;
- proposed appeal hearing dates;
- pre-hearing submissions, exchange and scheduling;
- witness and exhibit lists;
- rules and procedures of an open record appeal hearing;
- time limits for testimony;
- documents that are allowed to be presented;
- clarification of appeal issues;
- possibility of a site visit;
- settlement; and
- the Hearing Examiner may need to request an extension for issuing the decision.

The terms of the Pre-Hearing Conference were memorialized in the Order Setting Hearing and Pre-Hearing Document Exchange Schedule, issued by the Hearing Examiner on Tuesday, September 22, 2015.

### **IV. ADJOURNMENT**

The Pre-Hearing Conference closed at 7:10 p.m. and the meeting adjourned.