

## Staff Workplan Monthly Update January 2013

1. Support and Staff Commission
  - Staff met with other cities to plan for joint Commission meeting to be held in March.
  - Staff updated workplan based on Commission feedback.
  - Staff prepared training materials for new commissioners.
  
2. Funding/Contracting
  - Draft pooled contracts are being reviewed by cities. Encouraging agencies to align service unit goals based on funding awards.
  - Draft (Redmond-only) contracts being routed.
  - Staff working with Finance to reconcile 2011-2012 budget. Recouped \$11,000 from Vet's Edge and approx \$7000 from Hopelink Emergency Assistance Program (in 2011). Staff hopes to know exact fund balance/contingency line by end of February.
  - Meeting with Hopelink Housing staff to discuss impact of regional initiatives around family homelessness.
  - Neighborhood Schoolhouse Advisory Committee meeting
  - 2012 CDBG expenditures met and responded to monitoring visit findings from the County.
  - Share1App—Staff working with vendor to finalize online reporting tool. Routing the MOU which will govern the fee structure.
  - NE Funders meeting—discussion on status of MOU governing pooled contracts, set to expire by end of 2013.
  
3. Explore and Develop External Collaborations
  - Staff will be working with Mayor's office to be involved in joint Council/School Board meeting at end of March.
  - Research on LWDS info and data.
  
4. Strengthen internal collaborations with Police, Parks, and Intradepartment (Planning)
  - Include info on new initiative with High Performance Organization?
  - Race and Leadership
  
5. Strengthen ongoing subregional and regional partnerships
  - United Way Strengthening Our Community Advisory Board meeting
  - EHSF Workgroup meeting
    - i. finalized work plan
    - ii. MPA intern agreement/scope of work
  - ERIC Connection, e-mail list, website maintenance
  
6. Represent Redmond on regionally by staying connected to issues around transportation, early learning, PSRC, CDBG, Immigrant/Refugees, and Homelessness:

- Eastside Easy Rider Collaborative meeting
- Cultural Navigator Advisory Group meeting
- EHAC meeting – Group working on 2013 workplan. Single Adult Shelter Task workforce recommendations released.
- Nourishing Networks meeting – Group is in process of deciding 2013 goals and workplan (whether to expand focus beyond middle school and high school).