

CITY OF REDMOND
ORDINANCE NO. 2467

AN ORDINANCE OF THE CITY OF REDMOND,
WASHINGTON ESTABLISHING A HUMAN SERVICES
COMMISSION, ADOPTING A NEW CHAPTER RMC 2 30,
HUMAN SERVICES COMMISSION, AND PROVIDING FOR
SEVERABILITY, AND ESTABLISHING AN EFFECTIVE
DATE

WHEREAS, the City of Redmond Human Services Strategic Plan recommends that a Human Services Commission be created, and

WHEREAS, the role of the Human Services Commission would be to increase the level of knowledge and elevate the engagement by the community in addressing human services needs and issues in Redmond, and

WHEREAS, it is the desire of the Mayor and City Council to provide support to human services and more visibility about service needs, to improve coordination, and to be more effective in the area of human services

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS

Section 1 Classification This ordinance is of a general and permanent nature and shall become a part of the City Code

Section 2 Adoption of Chapter RMC 2 30, Human Services Commission, is hereby adopted to read as follows

Chapter 2 30

Human Services Commission

Sections

- 2 30 010 Purpose
- 2 30 020 Authorities and Duties
- 2 30 030 Composition
- 2 30 040 Meetings
- 2 30 050 Membership - Appointment
- 2 30 060 Officers
- 2 30 070 Term of Office
- 2 30 080 Vacancies
- 2 30 090 Removals
- 2 30 100 Rules
- 2 30 110 Staff support
- 2 30 120 Conflict of Interest

2.30.010 Purpose.

(A) A Human Services Commission, hereinafter called the Commission, is hereby created to involve residents of the City in advising the City Council on matters related to human services

2 30.020 Authority and Duties

(A) The commission shall have the power and responsibility to perform the following functions

(1) The commission shall in all matters be advisory to the the Mayor and City Council

(2) The commission shall provide the public with opportunities to be involved in the commission's activities

(3) The commission's work shall be governed by the adopted strategies within the Human Services Strategic Plan The commission shall advise the city council as to changes or refinements to these strategies as needed

(4) The commission shall review all requests for funding of human services in light of the guidelines contained in the Human Services Strategic Plan and make recommendations to the Mayor and City Council

(5) The commission may conduct studies and provide recommendations to the Mayor and City Council on emerging issues and concerns in the area of human services

(6) The commission may review and make comment on city actions which may affect the availability of human services in the city

2.30.030 Composition.

(A) The Commission shall be composed of seven members At least five of the appointed commissioners shall be residents of the City while two seats may be filled by individuals working in Redmond regardless of their residency Commissioners shall not hold any other City office or position At no time shall a member of the commission also work for or serve on the board of directors of a human service agency delivering services to city residents Members shall represent the general citizenry and have an interest in and commitment to human services

2.30.040 Meetings.

(A) The commission shall establish a regular meeting schedule All meetings shall be open to the public

(B) A majority of the membership shall constitute a quorum for the transaction of business

2.30.050 Membership - Appointment

(A) Members of the Commission shall be appointed by the Mayor and confirmed by a majority vote of the City Council. Appointments to available positions shall be made in the following manner: a media release or other form of notice of the availability of the position shall be published in a local newspaper of general circulation, interested persons may apply for the position through the Mayor's Office staff who shall accept applications no later than six weeks after the notice of publication date, positions may be filled from the list of applicants.

2.30.060 Officers.

(A) The commission shall elect from its members a chairperson, vice-chairperson and such other officers as the commission may deem necessary.

2.30.070 Term of Office.

(A) The regular term of office for Commission positions shall be for four years, provided that the terms of the first commissioners appointed under this chapter shall be staggered as follows: four members shall be appointed for initial terms of four

years and three members shall be appointed for initial terms of two years All appointments and reappointments thereafter shall be for four years Members appointed to fill a vacancy shall serve for the duration of the unexpired term No member shall serve more than two consecutive terms An appointment to serve an unexpired term of two years or less shall not count towards the two consecutive terms limit Each member shall hold office until a successor is appointed and confirmed even if after the end of the term The expiration date for all terms shall be March 31st of the applicable year

2.30.080 Vacancies.

(A) Vacancies occurring otherwise than through the expiration of a term shall be filled for the unexpired term by the mayor with consent of a majority of the city council

2.30.090 Removal.

(A) Members of the commission may be removed by the mayor, with the consent of a majority of the city council, for conflict of interest, unexcused absence from three consecutive regular meetings of the

commission, or for any reason deemed sufficient by a majority of the city council. The decision of the city council shall be final and there shall be no appeal therefrom.

2.30.100 Rules.

(A) The Commission shall adopt rules for the transaction of its business. The rules shall provide, but not be limited to, the date, time, place and format of regular meetings and hearings, a record of proceedings, reports, studies, findings, conclusions and recommendations. The Commission shall adopt such by-laws, rules and regulations as are necessary for the conduct of its business as the Commission deems expedient, within the scope outlined in this Chapter, and shall keep a written record of its proceedings which shall be a public record.

2.30.110 Staff support.

(A) The planning department shall provide technical and clerical support for the Commission.

2.30.120 Conflict of Interest

(A) Members of the Commission shall disqualify themselves from involvement in Commission actions in which they have an interest

Section 3 Effective Date This ordinance shall take effect five days after passage and publication of an approved summary thereof consisting of the title

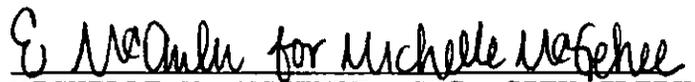
ADOPTED by the Redmond City Council this 2nd day of June,
2009

CITY OF REDMOND



JOHN MARCHIONE, MAYOR

ATTEST



MICHELLE M. MCGEHEE, CMC, CITY CLERK

(SEAL)

APPROVED AS TO FORM
OFFICE OF THE CITY ATTORNEY

BY 

FILED WITH THE CITY CLERK	May 27, 2009
PASSED BY THE CITY COUNCIL	June 2, 2009
SIGNED BY THE MAYOR	June 2, 2009
PUBLISHED	June 8, 2009
EFFECTIVE DATE	June 13, 2009
ORDINANCE NO <u>2467</u>	

APPROVED (6-1), Yes Allen, Carson, Margeson, McCormick, Myers and Vache
No Cole