

# City of Redmond Parks and Trails Commission

Redmond City Hall  
Council Conference Room  
Thursday, May 5, 2016

6:30 p.m. – 8:30 p.m.

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## **Parks & Trails Chair and Vice Chair Present**

Chair Aaron Knopf  
Vice Chair Joel Cherkis

## **Commissioners Present**

Tom Sanko  
Heather Sheffer  
Shailee Jain (late)  
Gregg Gottgetreu  
Tanika Kumar Padhye  
Nicholas Lee (late)

## **Commissioners Absent and Excused**

Gary Smith

## **Staff Present**

Carolyn Hope, Parks & Cultural Services Division Manager  
Dave Tuchek, Park Operations Division Manager  
Betty Sanders, Sr. Park Planner  
David Shaw, Sr. Park Planner  
Sharon Sato, Parks Planning & Cultural Arts Office Coordinator

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### **I. Call to order/Welcome**

Chair Knopf called the meeting to order at 6:37 p.m. welcoming fellow commissioners, guests and staff members.

### **Approval of the Agenda**

Motion by Commissioner Sanko to accept the May agenda  
Second by Commissioner Sheffer  
Motion carried: 6-0

### **Approval of Minutes - March**

Motion by Commissioner Sanko to approve the April minutes

Second by Commissioner Padhye

Motion carried: 6-0

Announcement

Chair Knopf announced that Commissioner Lee has resigned from the Commission as of June. Staff and Commission will be seeking a new member.

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**II. Items from the Audience**

None

**III. New Business**

Tamarack Park Briefing (Overlake Area) – Hope

Ms. Hope reported that Public Works is installing a vault to collect and slow dispersal of rain runoff into Tosh Creek which runs along Tamarack Park. The vault (currently at 30% design) will mitigate runoff and rehabilitate the natural vegetation to and along the eroding creek. On June 13<sup>th</sup> a public meeting will be held onsite. Public Works staff will explain the project and Parks Planning will explain the park process.

An email invite will be sent out closer to the meeting date. Possible construction to begin in fall 2016.

Heron Flats Briefing – Hope

- Private development next to Heron Rookery on Bear Creek Parkway
- City staff will be working with developer on a licensed agreement for connection to the trail from the building (live/work space)
- Estimation completion date – early 2017

**IV. Project Updates**

Downtown Park Plans and Peat Moss Removal – B. Sanders

Ms. Sanders reported on the schedule, pedestrian access, support building, building elevation, site lighting, and budget/funding.

Milestones:

- SEPA – State Environmental Policy Act (May 4)
  - Comment deadline – May 18
  - Appeal deadline – June 2
- 60% Plans – staff review

Upcoming Milestones:

- Clearing and Grading Permit – remove peat
- Site Plan Entitlement application

Summer/Fall 2016:

- Peat removal

- Finalize issues
- Plan review – Development Services

Questions:

- Safety – trees, distance from splash pad area
- Building – slight size increase, doors – different color than building
- Water fountains
- Lighting – subtle, LED, low cost, long-lasting

“One-Pagers” – City Council Request – B. Sanders

Ms. Sanders reported that City Councilmembers have requested one page summary sheets for each major project in Redmond. The sheets will provide “Projects at a Glance” formatting (general updates, status, impacts to neighborhoods, and timeline). Information will also be provided on the city’s website.

Redmond Central Connector Phase II Construction & Interpretive Elements Briefing - Shaw

Mr. Shaw went over the construction schedule and design for the interpretive signage. Mr. Shaw noted that during construction the Sammamish River Trail will not be closed, however if it is determined there is a safety concern the trail will be closed and a detour provided. Shaw explained the intent of the graphics on the proposed interpretive signage.

Construction Schedule:

- Bridge Repair April – July
- Substantial Completion December
- Opening Early 2

Interpretive Signage (both end of bridge and overlooks):

- Workshop III May
- Final Design June
- Installation Summer/Fall

Commissioner Lee suggested conversations about an E-Bike policy and safety concerns along the Sammamish River Trail.

PARCC Plan Outreach Data Update – Shaw/Hope

Mr. Shaw gave a brief summary, shared data from the April PARCC Plan Outreach meeting and discussed the PARCC Plan’s upcoming schedule.

Schedule:

Spring 2016	Draft Plan
SEPA Review	Spring/Summer 2016
Planning Commission (PC)	Summer 2016
PC Public Hearing	Fall 2016
Council Adoption	January 2017

Meeting summary:

- In-person meeting & survey 27 participants
- On-line meeting & survey 14 participants
- On-line video & survey 60 participants
- TOTAL 101 participants

Feedback:

Community & Aquatic Center	66.27%
Ambitious tree canopy goal	78.00%
Important to build out trail system to ensure ¼ mi. walk to park or trail	57.47%
Urban parks to address growth and for community events	85.88%
Focus on connector vs. regional trails	57.83%
Build public art program to enhance community identity, connections between residents & celebrate culture	58.67%

National Trails Day – Shaw

- Redmond Watershed Preserve (North Parking Lot) - 13201 218<sup>th</sup> Avenue NE
- Colin Creek Trail Re-Surfacing
- Saturday, June 4<sup>th</sup>, 2016
- 9:00 a.m. to 1:00 p.m.
- ¼ mi. trail resurfacing
- Sign up through Genius

**V. Commission Talk Time**

A. Retreat Recap

- New motion memo – Director Whattam has requested that staff put together a abbreviated version of a council memo (title, options, information, and language to base a proposed motion) for commissioners when a motion is pending. This will provide clarity on the project and background. Commissioners are welcome to submit proposed language for a motion. Proposal should be submitted to the Chair before the monthly agenda setting meeting to be considered for discussion on that monthly agenda.
- Commission Committees – Chair Knopf presented a list of proposed subjects for subcommittees for consideration – Budget/Policy, Project, and Community Engagement.
  - Commissioner Padhye - Community Engagement
  - Commissioner Sheffer and Chair Knopf – Budget and Policy
  - Commissioners Sanko and Gottgetreu - Projects

- PHS Updates – Ms. Hope reported that Parks and Human Services committee members have invited commissioners to come to two meetings a year to give updates (one meeting – field trip and one formal update).
- Park Tours – Vice Chair Cherkis suggested a quarterly tour to familiarize commissioners with parks projects as they progress. Tours would take place before the regular commission meetings or during daylight hours.
- Sign Up for Newsletter and Alert Sense – Vice Chair Cherkis recommended commissioners sign up for e-alerts on the Redmond.gov website. E-alerts send out messages related to what is going on in the city. Recipients are able to sign up for specific e-newsletters (Parks, Public Works, etc...) or other city-related items of interest.
- Succession and Past Chair Roles – No discussion.
- Ordinance Review and Operating Procedures – Chair Knopf requested that the language be updated in the Operating Procedures to represent the current PARCC Plan. Commissioners agreed that the scope of responsibilities is strongly stated in the mission statement. Commissioners discussed the terms of Chair and Vice Chair.
- Training Requirements – Public Records Requirement – Staff will email out the terms and conditions for commissioner training requirements.
- FAQs – One page project information sheets on each project.
- Teen Feed – Chair Knopf will shop for the Teen Feed and asked for volunteers. Teen Feed is set for July 20<sup>th</sup>. More information to follow. Arts & Culture Commission members are invited to attend.
- Joint SAC and P&T Commission Meeting  
Thursday, June 2, 2016  
Redmond Sr. Center  
6:00 p.m. to 8:30 p.m.
- Marijuana Study – Commissioner Sheffer inquired if it would be beneficial to give feedback or a recommendation on the issue from the commission. Staff will follow up.
- Farewell to Commissioner Lee

## VI. Adjourn

Motion by Commissioner Padhye

Second by Commissioner Lee

Motion carried 8-0

### Next Regular Meeting

Joint P&T and Senior Advisory Committee Meeting

Thursday, June 2, 2016

6:00 p.m. – 8:30 p.m.

Redmond Sr. Center