

# City of Redmond Parks and Trails Commission

Redmond City Hall  
Council Conference Room  
Thursday, January 7, 2016

6:30 p.m. – 8:30 p.m.

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## **Parks & Trails Chair and Vice Chair Present**

Aaron Knopf

## **Commissioners Present**

Joel Cherkis  
Tanika Padhye  
Tom Sanko  
Heather Shute  
Nicholas Lee

## **Commissioners Absent and Excused**

Cindy Pauley

## **Youth Advocates Absent and Excused**

Sabreen Mohammad  
Shaurya Aggarwal

## **Staff Present**

Carolyn Hope, Parks & Cultural Services Manager  
Katie Anderson, Parks & Recreation Director  
Betty Sanders, Senior Park Planner  
Dave Tucheck, Park Operations Manager

Guests: Gregg Gottgetreu and Shailee Jain

### **I. Call to order/Welcome**

Chair Knopf called the meeting to order welcoming fellow commissioners and staff members.

### **Approval of the January 7, 2016 Agenda**

Motion by Commissioner Cherkis to accept the January amended agenda with two additions to Project Updates – Special Event Permit Process and Derby Days Update  
Second by Commissioner Sanko

Motion carried: 6-0

**Approval of November 2015 Minutes**

Motion by Commissioner Padhye to approve the November 2016 minutes as transcribed

Second by Vice Chair Cherkis

Motion carried: 6-0

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**II. Items from the Audience**

Mr. Gottgetrou, Redmond resident, reported that the lower portion of the Ashford Trail had been damaged from the recent rainstorms. He suggested water bars be considered to move water away from the trail.

**III. Chair and Vice Chair Nominations**

Commission vote to elect Commissioner Cherkis to serve as the new Vice Chair

Vote Accepted

Unanimous: 5-0

Commissioner Sanko nominated Commissioner Knopf for Chair

Second by Vice Chair Cherkis

Nomination Accepted

Unanimous: 5-0

**IV. Commission Discussion**

• Interviews for Commission Vacancies

Interviews for Commission vacancies will take place Friday, December 11 and Friday, December 17.

Interview candidates are from the Idylwood and Education Hill Neighborhoods.

• Park Tour with Senior Advisory Committee

Commissioners agreed that an evening meeting in late spring or early summer might be more conducive to warmer weather and longer daylight hours. Staff will contact the Sr. Advisory Committee to confirm. Details to follow.

• Other

Facebook Community Survey (City Priorities) – inquiry if survey results will be available to the P&T Commission.

Survey is directly in line with the budgeting process and Commissioners will be updated as the process moves forward.

## V. Project Updates

- A. Status of Director Hiring Process – Ms. Anderson reported that a professional consulting firm had been hired to conduct a nation-wide search for qualified candidates. Four highly qualified candidates have been selected and will be interviewed at the end of the month. The process will include an interview with the mayor, facilities tours with staff, and candidate “meet and greet” opportunity.
- B. New Special Event Permit Process – Ms. Anderson reported during the last year an inter-departmental committee of staff members has been working to revise the special event permit. Through the LEAN process the committee worked to improve customer service, improve efficiency, and due to the impact on city departments use city resources more efficiently.

The goal is to have an enhanced process that provides more information for the applicant which is more transparent and easier to navigate. Interdepartmental staff will meet once a month to review applications to make sure that the adequate support is available to ensure quality service to internal and external customers. This process will improve the process and quality of customer service – One Stop Shopping.

The new code process will go before the City Council for approval.

## C. Hartman Pool (Hickok)

### Background:

- 1970 - Built with the funds from the Forward Thrust Grant
- 2010 – City of Redmond takes ownership
- 2010 – invested \$140k (Pool study)
- Maintenance issues
  - Boilers (\$150k for boiler controls)
  - Roof
  - Air handlers
  - Heaters in locker room
  - Pool liner (\$150k to \$3M repair)
- Band-aid methods not guaranteed to work/short term investment
- Wave Aquatics contract ends January 31, 2016
- Shut Pool down or invest more \$\$ - “band-aid” method
- January 30 – City Council Retreat discussion
- February 9 - City Council discussion on pool
- Five Alternate Plans - Staff Recommendations:
  - Make no additional investments at this time – wait to fail
  - Fund the essential safety and minor routine maintenance issues
  - Close the pool at a pre-determined date
  - Make significant re-investment (\$2.5M to \$3M)

- Sell the pool
- Proceed with Recreation Building MP decision making
- Plan for a major project design funding in the upcoming CIP
- Some alternatives can be done together
- Serving capacity – open 5 a.m. to 10 p.m. – 6 swim team use the pool – 100,000 duplicated visits per year – few pools in the area that offers swim lessons
- Juanita High School Pool – Unsure the future status on whether they will be closing the pool (2017) or not.

Ms. Anderson stated that consistent with the Recreation Buildings Master Plan the recommendation is not to put significant reinvestment in the pool. Staff is working on a Contingency Plan.

**D. ORSCC (Hickok)**

- 1922 built
- 1999 leased to the City of Redmond
- 40-year lease
- 11 classrooms, Gym, Auditorium, office space
- 20 employees
- The LWSD Advisory Committee – recommendation to turn classrooms into pre-school space within the next 2 years
- Scenarios:
  - LWSD take back classrooms
  - Uncertain about access to classrooms and gym during summer months
  - City committee will look into and consider scenarios
- Meeting between Redmond City Council and LWSD Board on Tuesday, January 12

**E. Downtown Park 30% Plans & Contract (Sanders)**

Ms. Sanders reported that staff will be asking Council to approve the next supplemental agreement for the final design contract in February.

The MP concept major features:

- Great Lawn (elevated seating ring)
- Plaza
- Pavilion – splash pad/water feature/water wall
- Bosk of trees (red tables and chairs)
- Restroom/maintenance building/water treatment facility

Usage:

- Gatherings – meeting place
- Cultural events
- Concerts

Schedule:

- Master Plan (2014-2015) – preliminary design/approve final design agreement
- Design (2015-2016) (Peat removal – summer 2016)
- Construction (2017 – 2018)
- Park Open (mid-2018)

Total Project Budget:

- \$38.2M
  - Property Acquisition and relocation = \$20.9M
  - Demolition & Restoration \$0.75M
  - Master Plan = \$0.6M
  - Design \$3.1M – Construction Contract \$10.2M, Construction Management, Permits \$2.65M = Subtotal \$15.9

Adjustments to stay within the budget (\$38.2M):

- Reduced Great Lawn (40% - shape and height)
- Reduced size of Art Pavilion (removed art furnishing)
- Water feature (reduced size, deleted lighting, no splash pad)
- Garden and Trees (reduced berms, quantities and size of trees and plantings)
- Plaza (replaced pavers with concrete, fewer bench, fewer benches, no tree lighting)
- Restroom and Maintenance Building (added maintenance and water treatment areas)

Option 1: Preferred (need to find the \$1.5M)

- Pro – maintains all elements of the MP vision
- Con – requires additional funding

Option 2: No splash pad (excess/shortage = \$0)

- Pro – maintains current funding
- Con – lose a major element of the MP vision

Commissioners discussed corporate funding and ideas for fundraising and then asked for a revenue pie chart with sources of funding.

**F. Edge Skate Park (Hope)**

Ms. Hope reported that due to newly proposed construction plans for the property behind the Redmond Skate Park (old Redmond Post Office site) the developer has asked the city if they can relocate the two graffiti wall to another location onsite. The walls currently sit alongside an existing mid-block pathway which is located between the new development and the park. Due to the configuration and design of the new building the wall sits directly in the path of the proposed grand staircase into the park. The remaining skate park amenities will not be affected.

The proposed relocation site for the walls is along 162<sup>nd</sup> Street. The walls would be set back, away from the sidewalk, into or closer to the berm which would allow modest visibility from the street.

**G. Smith Woods Pond (Sanders)**

Ms. Sanders reported that the existing man-made pond onsite was created to help alleviate some of the drainage problems caused when the surrounding neighborhoods as they were developed. Parks staff is working with Natural Resources to help alleviate the failing earthen dam by cutting a new channel in the dam which effectively lowered the water level by 3 ft. which will stabilize the dam for an undetermined amount of time. Due to the reliability of the existing dam, staff is considering the following options:

- Leave the Pond
- Stabilize the dam
- Rebuild dam
- Create a larger pond
- Lower level
- Drain and establish a native creek bed

Initially a boardwalk was planned around the pond. Staff is considering a study to evaluate the options and requirements necessary to safely evaluate the site.

**H. RCC Phase II Bidding (Hope)**

Ms. Hope reported that the first phase bidding for the RCC did not come back as expected.

New bidding schedule:

- January 20 - bid advertising (slightly revised scope)
- February – Open bids
- March – Award contract
- April/May - construction

Modifications/Scope Reductions:

- Removed pin piles from structure – different method of constructing
- Reduced quantity of plant material by 25% - no irrigation in some areas
- Removing some of the steel edging - along trail
- Reduce lighting – opportunities to add later
- Removed pavers from Plug & Plays
- Replaced twig benches with boulder seating
- Removed Cathedral Gateway (big bench)
- Removed metal stairs on eastside of bridge

**I. Perrigo Park Tour (Sanders)**

Ms. Sanders reported that the expanded project area has been open for approximately two weeks. Ms. Sanders will plan a tour sometime in May.

Commissioners suggested including it in their joint tour with the Sr. Advisory Committee which is also scheduled for mid- May.

**J. Derby Days Street Scramble (Sanko/Hope)**

Due to the popularity, the associated costs incurred of the event (\$5,000), Ms. Hope offered a proposal to offset the budget costs:

- Commission raise sponsorships totaling \$1,500 (cash only)
- Charge \$10 per person

Alternatives:

- Less cash sponsorships
- Charge more entry fee \$10+
- Support the community races after the parade (tricycle race, dashes...)

Commissioner Padhye volunteered to co-chair and Commissioners Sanko and Shute volunteered to help plan the Scramble.

Staff will need to know the commission's level of involvement within two weeks to begin fund raising/planning for the event.

**VI. Recommendation of Draft PARCC Plan Policies to Planning Commission (Sanders/Hope)**

Ms. Sanders reported that the next step will be to go to the Planning Commission on January 13 and then through the final approval process.

Ms. Sanders noted that all the comments provided by the Parks Commission had been incorporated into the current draft Plan along with comments from other sources (Arts & Culture Commission, Planning staff and Parks staff).

Major Changes:

- PR-1- Re-written to reflect Department's Mission Statement
- J-2 – “*greatest longevity*” removed, added “*durability*”

Comments:

- Commissioner Sanko
  - PR-15 – emphasize “*highest practical level of sustainable design*” – sustainability the current terminology – practical is important – not everything can be platinum
  - D-2 – “*multiple avenues*”, change to “*communication platforms*” – “*wide variety of people*”, change to “*broad cross section of the population*”
  - PR-35 – suggests, “*studying best practices from communities around the country can help achieve this goal*”
  - H-4 – suggests, “*the goal is 40%*”, remove 38%

- Chair Knopf (PR-20) – “...repair or expand indoor recreation facilities or provide new ones or provide spaces”, replace *provide* with “...*create or construct* ...”
- PR-31 – addition of “... projects and *maintenance and operations*”
- Commissioner Shute (PR-23) – “*Allow concessions within parks where such uses support the enjoyment of the park and do not have adverse effects on neighboring properties*”, add/include, “...*or the park’s existing state or integrity*”

#### Section “I” – Cultural Arts

- New section
- Coordination with Arts & Culture Commission
- Arts Commission review on January 14
- Overlap with current policies – efforts to complement park policies

Motion by Commissioner Lee to recommend the Draft PARCC Plan Policy with consideration of the Parks & Trails Commission amendments for the comprehensive amendment process to be considered by Planning Commission and City Council.

Second by: Commissioner Padhye

Motion carried: 6-0

## **VII. Recommendation of Draft CIP List to Staff for CIS and Budget Offer (Hope)**

Ms. Hope noted she had made some changes to the Draft Project Ranking Criteria suggested by the P&T Commission. The commission had asked staff to add more clarity and transparency to the rankings. Comments made by the commission at a previous meeting were added to the list.

#### Changes (more definitive):

- Geographic Equity - 5 pts. = improvements for trails, playgrounds, sports courts and facilities, urban parks – 4 pts. = four criteria – 3 pts. = 3 criteria – 2 pts. = 2 criteria – 1 pt. = one criteria
- Walkability/Connectivity – trails only – 4 pts. = great impact on connectivity, etc...
- Community Demand – points based on use of existing facility, LOS(sports fields), specific type of project, neighborhood park , community user group over 500 users
- Service Delivery – revenues, money spent or savings – 5 pts. = \$100k savings or revenue

#### CIP Parks Ranking Criteria Project List

- Proposed in the 6-year CIP
- Broken down by unique benefits
- Funded PARCC Plan studies – survey work, consultant, community engagement work
- Hardscape Program – replacing hard surfaces (tennis courts, trails...)

- City Campus electrical – support community events infrastructure on campus (Derby Days, Redmond Lights), run events more efficiently
- Projects on list may not be funded
- Column for estimated costs
- Building projects will go under separate offer – outside of parks managed by facilities group in Public Works (General Services) – Parks staff is involved in writing offer

V. **Adjourn**

Motion to Adjourn: Vice Chair Cherkis

Second by: Commissioner Lee

Motion Carried: 6-0

**Next Regular Meeting**

February 4, 2016

6:30 p.m. – 8:30 p.m.

Council Conference Room

Redmond City Hall