

Memorandum

To: Planning Commission

From: Carolyn Hope, Park Planning and Cultural Arts Manager, 425-556-2313, cjhope@redmond.gov
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Date: October 26, 2016

Subject: **Parks, Arts, Recreation, Conservation & Culture (PARCC) Plan Update**

MEETING PURPOSE

The purpose of this study session is to provide an overview to the Planning Commission on the draft Parks, Art, Recreation, Culture and Conservation (PARCC) Plan Update and describe the proposed schedule for the Commission's meetings and public hearing for the PARCC Plan. Staff seeks Commissioner feedback on the proposed schedule.

PREPARATION FOR OCTOBER 26 STUDY SESSION

Commissioners are asked to contact David Shaw by Tuesday, October 25 with initial questions or feedback regarding the proposed sequence and schedule as well as any questions regarding the project background and status.

BACKGROUND

The 2016 update of the PARCC Plan is the City's functional plan for the Parks and Recreation Department. It is also a required element of the City's Comprehensive Plan per the Washington State Growth Management Act and enables Redmond to be eligible for grants through the Washington State Recreation and Conservation Office. The plan includes updates to policies, new goals, revised level of service methods, and a short- and long-term capital investment program for the Parks and Recreation Department. During the past year, the Planning Commission has held four study sessions regarding the 2016 PARCC Plan update on the following topics:

<i>Commission Meeting</i>	<i>Date</i>	<i>Purpose & Topic</i>
SS 1	7/22/2015	Briefing: Plan overview, goals and public outreach summary
SS 2	9/30/2015	Consult: Modified level of service methodologies part 1
SS 3	11/18/2015	Consult: Modified level of service methodologies part 2 & proposed CIP ranking criteria
SS 4	1/13/2016	Consult: Proposed policy direction

In addition, the Parks and Trails Commission, the Arts and Culture Commission and City Council have received several briefings and updates on this plan from April 2015 to present.

During this study session, staff will provide an overview of the plan’s key proposed changes. In addition, staff will seek the Commission’s feedback on the proposed process for review of the proposed plan update which will ultimately lead to a recommendation to City Council.

PROPOSED APPROACH AND SCHEDULE

Currently, staff proposes the following approach and schedule for the Commission’s discussion of the proposed PARCC plan update. If staff work on the proposed PARCC Plan update takes longer than anticipated to complete, staff proposes that the dates for Commission study sessions also be adjusted accordingly though keeping the same sequence.

Proposed Schedule

<i>Commission Meeting</i>	<i>Date</i>	<i>Topic</i>
Briefing / Update	10/26	<ul style="list-style-type: none"> • Staff overview of the draft PARCC Plan update • Feedback on proposed review process and schedule
	11/18	<ul style="list-style-type: none"> • Commission receives Technical Committee Report: Comprehensive Plan Amendment and SEPA for PARCC Plan update as part of Friday packet
	11/28	<ul style="list-style-type: none"> • Commissioners email staff with initial questions and discussion issues
Study Session 1	11/30	<ul style="list-style-type: none"> • Staff overview of proposed policy revisions and other major elements of the PARCC Plan update • Commissioners identify additional discussion issues and questions • Begin to discuss issues
Public Hearing & Study Session 2	12/7	<ul style="list-style-type: none"> • Hold public hearing • Complete identification of issues • Continue to discuss and resolve issues
Study Session 3	12/14	<ul style="list-style-type: none"> • Close Public Hearing – written and oral if not closed earlier • Close remaining items on the issues matrix • Complete recommendation
Study Session 4	1/11	<ul style="list-style-type: none"> • Action on PC Report

ATTACHMENT

A. PowerPoint – Update: Draft PARCC Plan