

**REDMOND CITY COUNCIL
PLANNING AND PUBLIC WORKS COMMITTEE
MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, June 14, 2016

Council

Hank Myers, Chair
Byron Shutz, Member
John Stilin, Member
Hank Margeson (*Attending Council Member*)
Angela Birney (*Attending Council Member*)
David Carson (*Attending Council Member*)

Staff

Jeff Churchill, Principal Planner
Linda De Boldt, Public Works Director
Lisa Singer, Senior Engineer
David Lee, Senior Planner
Tom Hardy, Senior Planner
Chester Knapp, Senior Planner
Paulette Norman, Engineering Manager
Jill Smith, Economic Development Manager
John Mork, Engineer
Jason Lynch, Assistant Director of Development Services
Lisa Rigg, Assistant Maintenance Manager
Peter Dane, Planner
Cheryl Xanthos, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:33 p.m.

Committee Chair Hank Myers called the meeting to order, reviewed attendance, and overviewed the agenda.

Development Staff Authorization of 4.5 Additional FTEs

Mr. Jason Lynch, Assistant Director of Development Services, stated that the new full-time employees are needed due to a surge in development. The additional revenue from the development will pay for the cost of the new employees.

General discussion ensued regarding unrestricted revenue.

Contract Modification for HDR Re: Infrastructure Plans

Mr. Jeff Churchill, Principal Planner, stated that this contract is for the Marymoor and Overlake Village Infrastructure Planning Studies. The original contract amount was for \$360,000. The original budget has been exhausted due to report work, which is a higher quality product than was previously scoped, and the delay. The proposed supplement is in the amount of \$31,000, which would buy the added value of the more comprehensive report and some City-caused delay. Without the supplement, HDR would spend less time on the items that are left to finish.

General discussion ensued regarding additional reporting being approved in advance; cost of the delay; negotiating the cost; and bringing the item to New Business.

Award of Bid: Downtown Park Peat Removal

Ms. Lisa Singer, Senior Engineer, stated that the bid will be awarded at the July 5, 2016, Council meeting. It is the first step in the construction of the Downtown Park. Peat will settle over time and doesn't infiltrate water well, so it needs to be removed. It will be backfilled to the same elevation it is now to support the construction of the park. Main construction on the park will start early 2017, and will be finished summer 2018.

General discussion ensued regarding how big the hole will be; public outreach; peat disposal; stability of the surrounding streets; and placing the item on the consent agenda for July 5, 2016.

Patroni II Concomitant Zoning Agreement

Mr. David Lee, Senior Planner, stated that in 1983 a parcel of land was annexed into the City and the owners of the property asked for an agreement to stay R-1 zoning. The surrounding parcels are zoned as R-4. The new owners want to extinguish the agreement from 1983. The Council will need to approve an ordinance to end the agreement.

General discussion ensued regarding development of the parcel; clear title; and access to the property.

Sound Transit ROW Vacations

Ms. Paulette Norman, Engineering Manager, stated that the right-of-way vacations are going through the legal process. A resolution to set the public hearing will go to the full Council on July 5, 2016. The public hearing will be held on August 16, 2016.

General discussion ensued regarding who receives the property rights.

Redmond LOOP Shuttle Agreement

Mr. Chester Knapp, Senior Planner, provided an update on the Redmond LOOP Shuttle Agreement:

- the contract is with Hopelink and will cover drivers, supervisors, project manager, and dispatchers;
- the soft launch will be on June 30, 2016, with free service to start;
- the grand opening will be in September 2016 with paid service;
- there will be a review of ridership and the riders themselves; and
- changes will be made as needed.

General discussion ensued regarding putting the shuttle in the Derby Days parade; definition of a successful launch; and providing information on the shuttle to the public.

WSDOT Implementation Commute Trip Reduction Agreement

Ms. Jill Smith, Economic Development Manager, stated that this agreement is an amendment to the current contract. A pilot program was run for the last two years at four worksites, and has not been as successful as the regular program. This amendment is for the final billing for the pilot program.

General discussion ensued regarding the lack of success for the pilot program.

Renewal of ORCA Contract for City of Redmond Employee Transit Subsidy

Ms. Smith stated that this is the annual agreement with King County Metro for the purchase of the ORCA card program for City of Redmond employees who commute by bus. The cost for the renewal is approximately \$32,000. Over the last year, 14,000 transit trips were taken. The funds are included in the current budget.

Bullseye Creative Agreement - Redmond's Tourism Marketing Program

Ms. Smith stated that this is the third and final one-year extension. The scope of work will continue including an updated Experience Redmond webpage, marketing, social media, and engagement. An addition to the scope of work will be a structured recruitment event for new events.

General discussion ensued regarding a single point of contact for marketing.

Supplemental Agreement for Trinity Building Upgrades

Mr. John Mork, Engineer, and Ms. Lisa Rigg, Assistant Maintenance Manager, provided an update on the Trinity Building upgrades:

- 30 percent of the building is office space, and 70 percent is a warehouse;
- the building was previously used for vehicle storage;
- the building is not permitted for vehicle storage;
- improvements need to be made for the building to be complaint for vehicle storage; and
- the estimated project cost is \$1,800,000.

General discussion ensued regarding funding source.

Supplemental Agreement Design Contract for NE 95th St Bear Creek Enhancements

Mr. Tom Hardy, Senior Planner, stated that the agreement is with Tetra Tech for \$109,000, for hydraulic modeling, installation of large woody debris, buffer enhancements and stream bank enhancements. This project will have a small amount of mitigation due to bridge widening.

General discussion ensued regarding bridge enhancements.

Metro Non-Motorized Grant *(item was reordered during the meeting)*

Mr. Peter Dane, Planner, stated that a staff committee recommends grant projects, and those projects are presented to the Council. Two programs that improve connections to the Redmond Central Connector are being presented for the grant.

Ms. Linda De Boldt, Public Works Director, stated that she is working with Public Works staff to address a question regarding the spraying of pesticides on the former Keller Farm property. Ms. De Boldt will provide a staff report regarding this issue.