

**REDMOND CITY COUNCIL
PLANNING AND PUBLIC WORKS COMMITTEE
MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, March 8, 2016

Council

Hank Myers, Chair
Byron Shutz, Member
John Stilin, Member
Kim Allen (*Attending Council Member*)
Angela Birney (*Attending Council Member*)
David Carson (*Attending Council Member*)

Staff

David Shaw, Senior Planner
Linda De Boldt, Public Works Director
Gary Schimek, Engineering Manager
Amanda Balzer, Environmental Scientist
Peter Dane, Planner
Lynn Arakaki, Senior Engineer
Jason Lynch, Assistant Director of Development Services
Jon Spangler, Engineering Manager
Lori Peckol, Planning Manager
Jason Rogers, Senior Planner
Mike Paul, Assistant Director of Public Works
Rob Odle, Director of Planning and Community Development
Cheryl Xanthos, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:33 p.m.

Committee Chair Hank Myers called the meeting to order, reviewed attendance, and overviewed the agenda.

Dewatering Policy

Mr. Gary Schimek, Engineering Manager, stated that the Council had requested to be updated regularly regarding the status of the dewatering policy and the results from the stakeholder engagement. A cross-departmental team has created draft language to formalize the policy into the City's code, and is currently under legal review. Operating procedures have been updated to provide clarity for internal and external stakeholders. A staff report will be provided to the Council at the April 5, 2016, regular business meeting.

General discussion ensued regarding formalization of the policy and timeline.

Groundwater Model Update

Ms. Amanda Balzer, Environmental Scientist, provided a status update on the groundwater model project:

- includes parts of Bear Creek, Sammamish River, and Evans Creek;

- reevaluation of the Wellhead Protection Zones;
- long-term availability and risks;
- US Geological Survey was brought in as a technical expert;
- Phase I is wrapping up, and Phase II is starting, which is where the model will be created;
- code and policy changes;
- Supply Well 5 has a heavier influence from Bear Creek drainage system;
- creating a data gaps document;
- watching the budget;
- stakeholder engagement regarding possible changes to the zones; and
- providing a staff report to the full Council.

General discussion ensued regarding adding street locations on the maps.

Outside Service Area-Zhang Property

Ms. Lynn Arakaki, Senior Engineer, stated that there is a request to provide sewer service outside of the City limits. The area is currently undergoing the boundary review annexation process. The property has a failing septic system. The property owner would like to hook up to the City sewer system so the current tenant can stay in the property. The Technical Committee recommends that the Council approve the connection based on the annexation condition.

General discussion ensued regarding timeline of the annexation process; installing a new septic system; other failing septic systems; connection and usage charges; extending sewer service to other homes in the area; and Council action.

Approval of Consultant Agreement for On-Call Const. Engineering Services and Approval of Consultant Agreement for On-Call Const. Materials Testing and Special Inspection Services

Mr. Jon Spangler, Engineering Manager, stated that the on-call services provide additional support for materials testing, environmental testing, inspections, etc. These contracts help the City react to these needs as they arise. Multiple firms are used to ensure availability. The agreements are for two years.

General discussion ensued regarding the contract amounts; process for vetting the vendors; and materials that are tested.

Redmond Central Connector, Phase II

Mr. Mike Paul, Assistant Director of Public Works, provided an update on Phase II of the Redmond Central Connector:

- the project was reduced in scope and rebid;
- any unused contingency will allow for elements, such as the lighting, to be added back in;
- based on contractor feedback and staff analysis, the scope was reduced so the project wouldn't have to be rebid a second time;
- the lighting was reduced due to the cost; and

- ambient lighting from Willows Road will help provide some lighting for the trail.

General discussion ensued regarding providing changes in the scope to the Council earlier in the process; using the contingency to add the lighting back in; and phasing the project.

Solid Waste Annual Report

Mr. Gary Schimek, Engineering Manager, provided an overview of the staff report regarding the Solid Waste Annual Report:

- provided by City staff and Waste Management staff;
- annual report prepared by Waste Management that summarizes education and outreach efforts;
- encouraging recycling in multi-family housing; and
- year-end summary regarding rates.

General discussion ensued regarding extra fees.

Update on Comprehensive Plan and Zoning Code Amendments

Ms. Lori Peckol, Planning Manager, stated that staff reports will be provided to the Council at the April 5, 2016, regular business meeting and will include: retail marijuana; extending height overlay in residential zones; and requiring a Conditional Use Permit for all non-residential uses in a residential zone.

General discussion ensued throughout regarding straw poll; minority report; height cap; complying with requirements; administrative approval of religious facilities; and Planning Commission recommendation.

2016 PSRC and WSDOT Grant Applications

Mr. Peter Dane, Planner, stated that the grant applications are due in May. A list of candidate projects was provided to the Committee. Any grant awards will be brought to the Council for approval.

General discussion ensued throughout regarding the approval process; committing to the projects; and support from regional committees.

Authorize City Funding Contribution to Community Facilities District No. 2

Mr. Dane stated that the City's contribution to the Community Facilities District improvements to the SR520 area around NE 40th and NE 51st streets is \$600,000 of unallocated REET funds. This is a partnership with the state and Microsoft to make substantial improvements.

General discussion ensued regarding facilitating light rail to Downtown Redmond.

Microsoft Staffing Agreement

Mr. Jason Lynch, Assistant Director of Development Services, stated that the staffing agreement with Microsoft will be for three years, include five employees, and have the ability to extend. Ten Microsoft buildings need tenant improvements. This contract will help meet Microsoft's timeline for the improvements.

General discussion ensued regarding new elements in the contract and fully-funded employees.

Revised Final Plat Approval-Hedgewood East

Mr. Rob Odle, Director of Planning and Community Development, stated that there was a mistake on the lot line on the final plat. An amendment for the final plat needs to be approved by the Council.