

**REDMOND CITY COUNCIL
PARKS AND HUMAN SERVICES COMMITTEE
MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, March 1, 2016

Council:

Angela Birney, Chair
Kim Allen, Member
Hank Myers, Member
David Carson (*Attending Council Member*)
John Stilin (*Attending Council Member*)
Byron Shutz (*Attending Council Member*)
Hank Margeson (*Attending Council Member*)

Staff:

Mark Hickok, Recreation Division Manager
Alaric Bien, Senior Planner
B. Sanders, Senior Planner
Ryan Spencer, Recreation Program Administrator
David Shaw, Senior Planner
Jessica Rubenacker, Cultural Arts Administrator
Katie Anderson, Acting Parks and Recreation
Director
Cheryl Xanthos, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:33 p.m.

Committee Chair Angela Birney called the meeting to order, reviewed attendance, and overviewed the agenda.

2015 Human Services Performance Data

Mr. Alaric Bien, Senior Planner, provided the 2015 Human Services performance data that included: investment area, number of residents served, and total investment.

General discussion ensued regarding the programs meeting their outcomes and showing leveraged dollars.

Share1app Application Update

Mr. Bien provided an update on the Share1app:

- funding cycle is opening tomorrow morning;
- Share1app will be turned on;
- collaboration of 17 suburban cities utilizing one application;
- standard reporting features and application process; and
- funders workshop will be provided at City Hall tomorrow.

General discussion ensued regarding coordinating the program and the City of Bellevue manages regional contracts.

Congregations for the Homeless (CFH) Meal

Mr. Bien stated that the Human Services Commission will be hosting a dinner at the men's winter shelter on March 28, 2016. The Council members are invited to join.

Parks and Recreation 2015 Volunteer Report

Mr. Mark Hickok, Recreation Division Manager, provided the 2015 volunteer report for the Parks and Recreation Department. Mr. Hickok shared a voicemail regarding the importance of the Meals on Wheels program and how all the volunteers worked together to provide a lasting impression on a resident.

General discussion ensued regarding volunteer hours.

Recreation Software Roll Out – ActiveNet

Mr. Ryan Spencer, Recreation Program Administrator, provided an update on the new recreation software:

- the program will go live on March 12, 2016;
- provided a demonstration of the public facing interface;
- the new software will be able to be searched by keyword, class, or instructor;
- a future functionality will allow picnic shelter reservations; and
- spring registration starts on March 15, 2016.

General discussion ensued regarding providing a link from the City's website.

PARCC Plan Public Outreach Strategy

Mr. David Shaw, Senior Planner, provided an update on the PARCC Plan:

- a public meeting will occur on April 6, 2016, in the Council Chambers;
- staff will provide information on big changes and major projects in the plan;
- the public will be able to provide feedback regarding expectations and needs;
- the meeting will include interactive voting and will be streamed;
- a recording of the meeting will be posted on the website and will include the ability to provide feedback; and
- the public comment period will be held open for approximately two weeks.

Redmond Central Connector II Contract Award

Mr. Shaw stated that this item will go to the Council for approval on March 15, 2016. The Redmond Central Connector project was bid last December, and some of the bids had irregularities or were over budget. All of the bids were rejected. Staff worked to reduce the scope of the project, rebid the project, and is ready to award the contract. Construction will go through April to December 2016.

General discussion ensued regarding the contractor and projects the company has worked on; the reduction in scope includes lighting and removing a set of stairs; including the scope revisions in the Council memo; trail use change due to the reduction in lighting; focus on safety; possibility of phasing in the lighting; getting feedback from the Committee prior to making scope revisions; moving the agenda item from Consent to New Business; challenges of managing expectations and construction cost increases; and project timeline.

Summer Arts and Events Schedule

Ms. Jessica Rubenacker, Cultural Arts Administrator, provided an update on the Summer Arts and Events schedule:

- an insert will be provided in the spring Focus newsletter;
- 29,000 households will be reached;
- the spring and summer guides will be separate;
- grant recipients will be highlighted; and
- the summer Focus will highlight the larger events and be more integrated.

General discussion ensued regarding timeline of the publication.

Brown Street Recognition *(This item was reordered during the meeting)*

Ms. B. Sanders, Senior Planner, stated that there was a request to determine if the history of Brown Street, which was platted in 1906, is something that should be commemorated in the design of Downtown Park. Various design options for showing the history of the street are being reviewed.

General discussion ensued regarding the history of the street and cost estimates.

Downtown Park - Building Design

Ms. Sanders stated that the restroom and utility building is being designed to fit into the theme of the park. The utility building will include the chemicals needed to treat the water in the water feature. Design options were presented to the Committee.

General discussion ensued regarding the name of the park.