

**REDMOND CITY COUNCIL  
PLANNING AND PUBLIC WORKS COMMITTEE  
MEETING SUMMARY**

Council Conference Room  
15670 NE 85<sup>th</sup> Street, Redmond, Washington

Tuesday, February 9, 2016

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**Council**

Hank Myers, Chair  
Byron Shutz, Member  
John Stilin, Member  
Hank Margeson (*Attending Council Member*)  
Angela Birney (*Attending Council Member*)

**Staff**

Jay Kelley, Senior Engineer  
Linda De Boldt, Public Works Director  
Joel Pfundt, Principal Planner  
Don Cairns, Engineering Manager  
Peter Dane, Planner  
Chester Knapp, Senior Planner  
Jerome Jin, Program Administrator  
Jeanne Justice, Engineering Supervisor  
Tricia Thomson, Senior Engineer  
Lori Peckol, Planning Manager  
Mike Paul, Assistant Director of Public Works  
Andy Rheame, Senior Planner  
Rob Odle, Director of Planning and Community  
Development  
Cheryl Xanthos, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:34 p.m.

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Committee Chair Hank Myers called the meeting to order, reviewed attendance, and overviewed the agenda.

**Comprehensive Plan and Zoning Code Amendments Update**

Ms. Lori Peckol, Planning Manager, provided an update on the Comprehensive Plan and Zoning Code Amendments: actions for the City Council - Stream Classification and Landslide Hazards Map, Economic Competitiveness, temporary use for encampments, and marijuana regulations; and a resolution regarding review and actions taken regarding the Comprehensive Plan.

**Five-Story Wood Frame Construction with Rooftop Assembly – Follow-up**

Mr. Jay Kelley, Senior Engineer, provided feedback from four developers regarding the rooftop assembly area, and an ordinance amending the code to allow for the assembly area. Staff would like Council action on this item at the March 1, 2016, meeting.

General discussion ensued regarding the difference in City and state standards; retrofitting old buildings to allow for the assembly area; and rooftop designs.

## **Bike Share Feasibility Study**

Mr. Joel Pfundt, Principal Planner, stated that the City is near the end of the Bike Share Feasibility Study that was started last year. The City Council will have a study session on May 12, 2016, to discuss the results of the study. Discussion topics will include the system plan, business plan, regional activities, best practices, success stories across the country, and potential next steps.

General discussion ensued regarding highlighting the difference between Seattle's challenges and Redmond's experience; regional cooperative service; and business plan.

## **Grant Submittal** *(This item was added during the meeting)*

Mr. Peter Dane, Planner, stated that a grant application was submitted for 152<sup>nd</sup> Avenue Main Street. The project is current under design. It is a Puget Sound Regional Council (PSRC) Regional Grant. The request is for approximately \$5,000,000.

General discussion ensued regarding the April grant cycle and Council Action.

## **Redmond Neighborhood Shuttle**

Mr. Chester Knapp, Senior Planner, provided an update on the Redmond Neighborhood Shuttle:

- partnership with Metro to implement shuttle service in Redmond neighborhoods;
- a task force included community members, the Senior Center, and City staff;
- a questionnaire was provided to residents, and 300 responded;
- the preferred option makes a loop around Redmond every 45 minutes;
- other options will be explored;
- focus is on the middle of the day, and maybe extending to the late afternoon;
- the van should be easy off/on and be able to hold a shopping cart or stroller;
- the estimate is approximately eight passengers per trip;
- next steps include working with Metro to select a vehicle and select a vendor to drive the shuttle; and
- service will be launched in May or June 2016.

General discussion ensued regarding budget; time and frequency of the trip; other comparative programs; shuttle pick-up locations and schedule; shuttle capacity; and private money from local businesses.

## **Consultant Contract and Agreement with WSDOE for Paired Watershed Study**

Mr. Andy Rheame, Senior Planner, stated that the City of Redmond has a citywide Watershed Management Plan. The goal of the monitoring is to measure the effectiveness of trying to restore streams. The two streams undergoing restoration in Redmond is Tosh Creek and Monticello Creek. The Council will be asked to approve the full implementation of the study through the end of 2018. Herrera Environmental Consulting will provide most of the services. The cost of the project through 2018 is \$1,300,000, and will be funded by the Washington State Department of Ecology.

General discussion ensued regarding the grant covering staff time.

### **Amendment to Grant Agreement with Seattle-King County Public Health for Local Hazardous Waste Program**

Mr. Jerome Jin, Program Administrator, stated that the grant agreement with Seattle-King County Public Health for Local Hazardous Waste Program will have an amendment to last year's agreement. The amount of the grant for this year is \$19,298, and will cover two projects: continue sponsoring the three recycling events and funding the seven fixed facilities to collect household batteries. This item will go to the Council for approval at the March 1, 2016, regular meeting.

General discussion ensued regarding battery collection locations; communicating the locations to the public; and using the grant resources.

### **Interlocal Agreement with WSDOT for SR202 Paving**

Ms. Tricia Thomson, Senior Engineer, stated that the City's paving project is being folded into the Washington State Department of Transportation paving project. The City will pay the bid price for the paving.

General discussion ensued regarding agreeing to pay money to the state and the location.

### **Facilities Strategic Plan Status Update**

Ms. Jeanne Justice, Engineering Supervisor, provided an update on the Facilities Strategic Plan:

- on schedule and on budget;
- data collection is underway;
- interviews with staff;
- guiding principle themes; and
- highlights from employee questionnaire responses.

### **City Facilities Janitorial Contract**

Ms. Linda De Boldt, Public Works Director, stated that a janitorial services agreement will be coming to the Council for approval on February 16, 2016. A Request for Bids was issued to include all City buildings. The contract with Buenavista Services is in the amount of approximately \$600,000 for two years and can be renewed twice.

General discussion ensued regarding any cost changes from the previous year.

### **Committee Work Plan**

General discussion ensued regarding continuing items; updates to the work plan; topics to educate the Councilmembers; facility tours; and providing comments to the Chair by Friday.