

## **PRESENT**

Bruce Reynolds (presiding & secretary), Jason Robertson, Shay Shortt, Laura Boyes (KCLS Cluster Manager), Linda Gresky (potential board applicant), Rosemary Ives (visitor, interested in the Nokomis building). Absent: Michelle Robbins, James Park.

## **CALL TO ORDER**

Meeting called to order at 7:00 PM. Three board members were present, so there is a quorum.

## **INTRODUCTIONS**

Linda Gresky has applied to fill the open board position created by Michelle Robbins' moving to Oregon. Her background is in Marketing Communication. She and her daughter have co-authored an award-winning children's book. She has been an officer with Northwest Audubon Society.

## **VISITORS**

Rosemary Ives, a former Mayor of Redmond, joins us to update us about the Nokomis building. Alexa Munos will present Saturday at the Historical Society about the building. There will be a second appeal this evening, based on SEPA again. State and County Historical Preservation Officers, and the state Preservation Society all wrote letters to the city supporting preservation. The project was approved in April, but there are several appeals. Rosemary feels there are weaknesses in the city's position and deviations from code, such as too few parking spaces than normal (plus the plan to use vehicle lifts), city is allowing no setbacks from the boundary lines, parking spots are smaller than standard, 2 of 3 streets are too small for fire truck access, parking lot aisles are smaller than standard, open spaces are smaller than standard, etc.

Still investigating WPA restrictions. Still investigating title insurance. One Redmond alleges ownership but does not have clear title. Crowdrise.com has been set up for funding. Local business owners and local property owners are getting more involved, especially in light of the parking situation. Pre-hearing conference will be May 20, and the appeal hearing will be in July.

## **CLUSTER MANAGER'S REPORT**

### **Circulation and Programs**

Laura has brought copies of Insights and some print-outs of statistics about library usage.

The library will soon get an Overdrive Media Station, to be located behind the Information Desk. Mobile apps are getting a lot of use. Book Match service has also started, brand new. Helps generate a personalized list of reading recommendations. KCLS is working on Open Data Collections in Collections Management department, about how books are added to the collection at all branches.

Statistical reports tool is finally available again, after several months offline. Laura has example of some of the data available, and we will let her know what information we would like to see. Graphs are not available for an individual library, only for a cluster or for the whole system. She shows examples of a summary report and a detail report. Which would we prefer?

In a recent period, Redmond has the highest circulation in the system, and second highest door count, behind Bellevue. The high door count is one reason Redmond has high staffing. Circulation is still down year-to-year, system-wide. Circulation is up when e-books are included.

Laura is interested in measuring how well Redmond library is reaching segments of the population that are not usually reached. Who is being served, and how many of those are being reached that were not reached before. Including in-library and out-of-library, such as online tools. Measure how many people attend a program who have not attended a program before.

Mind Matters has been very popular. Poetry Coffeehouse had 25 poets of all ages and over 50 people. Redmond city Poet Laureate was a judge and participant.

## **Staffing**

Future Staffing transition is going smoothly. Still trying to unify practices and procedures at different branches so that personnel can more easily transition between branches. PSAs are doing a good job of freeing up librarians for service and outreach. Laura is here 2 to 3 days each week, and the days vary. Jenn Carter is full time. Pam Lo is shared with Woodinville, and Rayma is shared with Carnation and Woodinville.

Laura will be out on vacation for about a month starting on June 4<sup>th</sup>, back on June 29<sup>th</sup>.

## **Upcoming programs**

Some programs coming up: Rise of ISIS program with more than 60 people registered. There will be fewer Story Times in May and June, because librarians are getting out into the community setting up Summer Learning Program (SLP). Let's Read at the Cottage Lake WMCA, for example. Used to be Summer Reading Program. Library-To-Go van will be used. Instead of once a month, as in the past, they will book it when they need it. Every Hero has a Story, with a variety of free programs, including art and music, science and make programs.

## **Community Study**

Laura shares with us a non-public working document, produced with information and statistics about the Redmond community. It is part of and extracted from the Community Discovery Report. Laura was not involved in producing the Redmond Community Study, which was finished in December. Information about geography, income, education, school enrollment, commuting, types of households, jobs and occupations, foreign language use, etc. about the Redmond community. One goal is to reach un-served populations, and lots of focus on services outside of the building.

## **Issues**

No security issues or problems this month.

## **OLD BUSINESS**

### **Friends of the Redmond Library**

Friends are preparing to move into a new space, in the garage at the back of the building. Waiting on carpet delivery and then installation by KCLS facilities. There will be a special display with Science Fiction used books during the Science Fiction Meet the Authors presentation. One of the Friends has been nominated for a national award, which will be presented at next ALA conference.

### **Redmond Library Blog**

### **Community Connections - Arts**

### **Community Connections - City Neighborhoods**

## Center for Nonprofit s

### Youth Member

### PEST Analysis

### NEW BUSINESS

Rosemary Ives, visitor, suggests a reading group for adults around magazine articles, for example using articles from magazines such as the New Yorker.

Jason asks, have there been issues about lack of parking? KCLS does not patrol the parking lot. There has not been any increase in problems or complaints. This parking lot in Redmond is much larger than most KCLS branch parking lots. Pay for parking is not an option per KLCS; considered a barrier to access.

### Changes to KCLS Sidewalk Policy

Shay brings up a question about sidewalks outside the building, noting that she saw police marking a 25-foot perimeter around the building.

Laura tells us that the Redmond Library has an agreement with the Redmond police that if there are issues happening outside the building, mostly concerning loitering, smoking, or illegal activity of any kind, police have KCLS permission and KCLS would like them to move people along, tell them to stop smoking, tell them to come into the building, and that extends to the parking lot. This is an urban area, there are things happening outside the building, and KLCS does not have enough staff to patrol outside the building. KCLS has ordered signage, but KCLS does not have to post any signs. This is a change in KCLS policy. It is an internal thing, is an agreement with the Redmond police, and does not concern the board.

KCLS wants people to come in a use the library, but does not want people to impede others access to the library. The police are now moving people along, for smoking and loitering. KCLS felt people were impeding others' access to the library. Aaron was able to handle this, but KCLS has a different director now, and Laura is a different manager. It's been both a nuisance and a safety issue. It was making the library an unwelcome place. So KCLS is asking the police to invite people into the library or move them along. KCLS does not have the staff to deal with the issues. There are guidelines: Laura says loitering for longer than 15 minutes is prohibited and smoking at all is prohibited. It is not the library's job to provide bathrooms to the public or a shelter from the rain or cold. The library's job is to provide information services.

Members of the board express that they are unhappy and concerned. The board would like to have been informed earlier in the process, and would have liked to have had the opportunity to bring the issue to the city, participate in the decision, and provide feedback. Laura feels this is an internal KCLS issue and does not concern the board.

### ADJOURNMENT

Meeting adjourned at 8:30 PM