



## II. PROFESSIONAL

All components of the application shall be prepared by the appropriate professional(s) licensed in the State of Washington. A license stamp or registration number, whichever is

applicable, as well as the signature, shall be provided on the face of the application materials.

## III. GENERAL

The applicant shall check each of the following items below to confirm that they are included in the application submittal package:

- A. Completed **General Application Form** and **Project Contact Form**.
- B. Application Fees
- C. **Project Description** of proposed activity including proposed use, type of structure, and duration of proposed use. Also, not the description of the existing land use and structures adjacent to subject property.
- D. **Sign Elevations** showing size, colors, proposed lighting, tie downs, and location (see RZC 21.44, Signs).
- E. **Public Notice Site Plan** showing the following information on the site plan suitable for public notice:
  - Show proposed project
  - North Arrow
  - Street numbers and/or names adjacent to the project boundary
  - Project Name
  - Identify the boundaries of any critical

areas

- F. **Public Notice Tree Preservation Plan** showing the following information on the tree preservation plan suitable for public notice:
  - Show proposed project
  - Highlight, in the shade of green, trees on the site designated to remain (trees that are NOT being removed)
  - North Arrow
  - Street numbers and/or names adjacent to the project boundary
  - Project Name
  - Show an "X" over each tree proposed to be removed
  - Include a key stating that the "X" represents trees proposed to be removed.
- G. **ALTA Survey** may be required by the Technical Committee in certain circumstances.
- H. If SEPA Determination is required, please see the SEPA Application checklist for submittal requirements.

## IV. FORMAT

For multi-sheet applications, the engineering site plan, architectural site plan and landscape plan shall all use the same base maps unless prior arrangements have been made. Additionally, a sheet index must be provided on the face of all plan sets.

Provide plans labeled "**Site Plan**", "**Landscape Plan**" and "**Building Elevation**" (which includes all information on Cover Sheet A, attached).

## Part 2: Cover Sheet A (Plan Requirements)

### INSTRUCTIONS

All plans must be submitted in a **searchable PDF format (non-scanned.)** The plans shall be drawn to an **engineering scale of 1" = 20' or larger** or as specified.

All components of the application shall be prepared by the appropriate professional(s) licensed in the State of Washington. A license stamp or registration number, whichever is applicable, as well as the signature, shall be provided on the face of application materials.

### I. SITE PLAN

SECTION COMPLETE?

- a. Show the location of existing structures, storage, streets, access, parking, signs, garbage enclosures, and utility easements.
- b. If project is located within a floodplain, you must provide the Base Flood Elevation.

### II. LANDSCAPE PLAN

SECTION COMPLETE?

- NA*  a. Identify the type, size and species of proposed plantings together with size, species and location of all trees 4 inches or greater that will be removed.

### III. BUILDING ELEVATIONS

SECTION COMPLETE?

- NA*  a. Provide elevations, drawn to scale of proposed structures.

**PERMIT APPLICATION FOR SHARE/WHEEL'S  
TENT CITY4 AT REDWOOD FAMILY CHURCH**

**Beginning July 13, 2013 for up to 94 days**

**PROPOSED USE, OPERATING STANDARDS AND BACKGROUND**

Redwood Family Church as sponsor and SHARE/WHEEL as managing agency are the co-applicants for this permit.

**Proposed Use**

Redwood Family Church proposes to host SHARE/WHEEL's Tent City4 in order to provide shelter to up to 100 homeless people for a duration of approximately 94 days starting July 13, 2013. The end date will be determined by logistical considerations around the move of TC4 and the permitting process of the follow-up host site.

SHARE/WHEEL will manage Tent City4 and provide tent shelters and logistical support including a kitchen, common area with library and TV, showers, dumpsters, toilets, donation management, bicycles, bus tickets and taxi passes. Dumpsters will be emptied twice a week and portable toilets will be emptied three times a week.

Redwood Family Church will provide land, access to water and grey water drain for shower if feasible, and access to electrical power for minimal lighting, microwave, miscellaneous appliances and hot water for shower if feasible.

Tent City4 will operate under SHARE/WHEEL's TC4 Code of Conduct. The Code of Conduct will be enforced by 24 / 7 security teams made up of TC4 residents.

**Type of Structures**

The following tents make up the TC4 encampment:

**Tents**

- 10 x 20 Meeting / Common Area
- 10 x 20 Kitchen
- 10 x 20 TV/Library
- 10 x 15 Storage
- 10 x 20 Donation
- 10 x 20 Security
- 20 x 40 'The Hilton' introductory tent for newcomers, sleeps 20 single men
- 60 10 x 10 sleeping tents

## **Other Structures**

- 8 x 15 open space storage for camp bikes
- 4 x 20 for Four Portable Toilets
- 15 x 15 Shower & Porch
- 5 X 10 Dumpster

The attached camp layout aims for the same results as those achieved at St Jude Parish of Redmond.

A sturdy, six foot tall, sight obscuring fence that is built to hold up in inclement weather shall be installed around the perimeter of the homeless encampment in areas where natural vegetation and the church buildings do not obscure the encampment from adjoining properties. The entire encampment will be fenced, with only one regular entrance and an emergency fire entrance as noted on the site map.

There will be no exterior lighting.

Tent City4 will maintain a camp of 100 or fewer residents. Those seeking shelter above this number after the busses stop running will be allowed to stay until the busses start running or until daybreak. At that time they will leave, and not be eligible for return until there is an opening.

All Tent City4 participants will be provided with bus tickets to be utilized for daily bus travel to work and appointments. A METRO Bus Line is nearby. Food, supplies and blankets will be brought in and out by van. No campers will be allowed to park personal vehicles near the camp, with the exception of five vehicles in the Parking Lot. Only fully operating and licensed vehicles will be permitted, by prearrangement.

No children will be registered at the camp or become residents. Those under 18 will be turned away, except under exigent circumstances. Child Protective Services will be called within one working day of arrival.

Tent City4 allows service animals only.

The Tent City4 Code of Conduct is attached. It exceeds the minimum standards requested by Redmond. Tent City4 also enforces internal quiet hours of 9:00 PM to 8:00 AM.

Sufficient porta-potties (4) are provided by SHARE/WHEEL and are serviced three times weekly, along with a Wash Station for hand-washing and wastewater. A dumpster is provided which is dumped twice a week. Electricity is required only for nighttime light of the security tent, and for small appliances such as coffee pots, microwave, and a television. If available and permitted, electricity will also be provided for a shower and computer.

The camp will access Church electricity. No electricity is allowed in the sleeping tents. Drinking water shall be provided by using the Church's water supply.

Two security workers will be on duty at all times, and will check in all visitors at the camp's sole entrance. They will patrol the grounds in the camp, and the surrounding neighborhood. An

Executive Committee Member will also be on duty at all times. Security workers and the Executive Committee are responsible for ensuring that the Code of Conduct is upheld.

Redmond Police will be informed of all individuals barred or turned away from Tent City4 who appear likely to not leave the neighborhood peacefully, or who show the potential of loitering in the neighborhood.

Tent City4 will cooperate fully in any and all criminal investigations.

Neither Tent City4 nor Tent City3 has been materially detrimental to the public welfare, or injurious to the property or improvements in their immediate vicinity.

Inspectors will be welcome at any time.

### **BACKGROUND**

#### **THE EMERGENCY NEED FOR, AND VALUE TO THE PUBLIC WELFARE, OF TENT CITY 4**

At least 8,300 members of the public are homeless in King County nightly. There are only 2,500 shelter beds, so the majority sleep outside, alone and in danger. Consequently, at least 36 homeless people died outside or by violence in King County in 2012. Already in 2013 at least 19 have died in similar circumstances.

The King County Ten Year Plan to End Homelessness supports the use of Interim Survival Mechanisms such as encampments until there is enough affordable housing for all. Unfortunately the Ten Year Plan is not meeting its goals, making the need for Interim Survival Mechanisms even more crucial.

Tent City4 helps keep some members of the public, who would otherwise be at great risk, together and safe. This allows its participants to store their belongings while away from camp at work and appointments, and allows participants to return at hours convenient to their work and obligations.

These successful efforts to stay together and safe have not materially harmed other members of the public, and have not injured any property or improvements in the immediate vicinity.

BY October 7<sup>th</sup> 2013 Tent City4 will leave the neighborhood and everything brought to the property by and for Tent City4 will be removed, returning the property to its previous state.

#### **COMPATABILITY OF NEIGHBORHOOD**

Under similar terms and conditions as those outlined in this application, Tent City4 has been hosted by St Jude's Parish in Redmond on four separate occasions. Like that location, at Redwood Family Church there will be convenient public transportation, nearby jobs, a supportive host and friendly neighbors will make it an excellent location.

Nearby residents, schools and businesses were not harmed at St Jude, and will not be harmed here, by the presence of Tent City4. The additional residents of Tent City4 will make North Redmond a friendlier and safer place during the three month stay.

We anticipate only normal foot traffic to and from bus stops and local area businesses; therefore significant impact on these areas is not anticipated.

#### COMPATABILITY OF EXISTING ZONING AND USE ON SITE

Redwood Family Church is a religious institution. The church property is zoned R-4. Redmond Family Church is recognized as a religious institution by the City of Redmond, and is due the religious freedoms set forth in the US Constitution, federal law, and the Washington State Constitution.

Sheltering homeless people and serving the poor is a sacred duty of this church, whose core mission is living out the Gospels of Jesus Christ, including the sheltering and care of poor and homeless people. It practices this by supporting and participating with numerous groups which help individuals and the community grow stronger.

Without waiving our constitutional right to practice our religion we are applying for this permit with SHARE and WHEEL in order to work cooperatively with the City of Redmond and our neighbors.

The temporary use of our lawn for Tent City4 is compatible with the basic activities and functions of this church. Its location near transportation makes it a good site for the Tent City4 community. The size of the encampment site here is larger than many previous sites of Tent City3 and 4.

# SHARE/WHEEL TENT CITY4

## CODE OF CONDUCT

WE, THE PEOPLE OF SHARE/WHEEL,  
IN ORDER TO KEEP A MORE HARMONIOUS COMMUNITY,  
ASK THAT YOU OBSERVE THE FOLLOWING CODE OF CONDUCT:

SHARE/WHEEL'S TENT CITY4 IS A DRUG AND ALCOHOL FREE ZONE.  
THOSE CAUGHT DRINKING OR USING DRUGS  
WILL BE ASKED TO LEAVE. SOBRIETY IS REQUIRED.

NO WEAPONS ARE ALLOWED.  
KNIVES OVER 3-1/2 INCHES MUST BE CHECKED IN.

VIOLENCE WILL NOT BE TOLERATED.  
PLEASE ATTEMPT TO RESOLVE ANY CONFLICT  
IN A CREATIVE AND NONVIOLENT MANNER.

DEGRADING ETHNIC, RACIST, SEXIST OR HOMOPHOBIC REMARKS ARE  
NOT ACCEPTABLE. NO PHYSICAL PUNISHMENT, VERBAL ABUSE OR  
INTIMIDATION WILL BE TOLERATED.

WE ARE A COMMUNITY.  
PLEASE RESPECT THE RIGHTS AND PRIVACY  
OF YOUR FELLOW CITIZENS.

NO MEN IN THE WOMEN'S TENTS.  
NO WOMEN IN THE MEN'S TENTS.  
NO OPEN FLAMES.  
NO LOITERING OR DISTURBING NEIGHBORS.  
NO TRESPASSING.

ATTENDANCE OF AT LEAST ONE OF THE SEVERAL COMMUNITY  
MEETINGS HELD THROUGH THE WEEK IS REQUIRED.  
DAYS AND TIMES WILL BE POSTED SO THAT YOU MAY WORK IT INTO  
YOUR SCHEDULE.

IF THESE RULES ARE NOT RESPECTED AND ENFORCED  
TENT CITY4 MAY BE PERMANENTLY CLOSED.

02733

00511

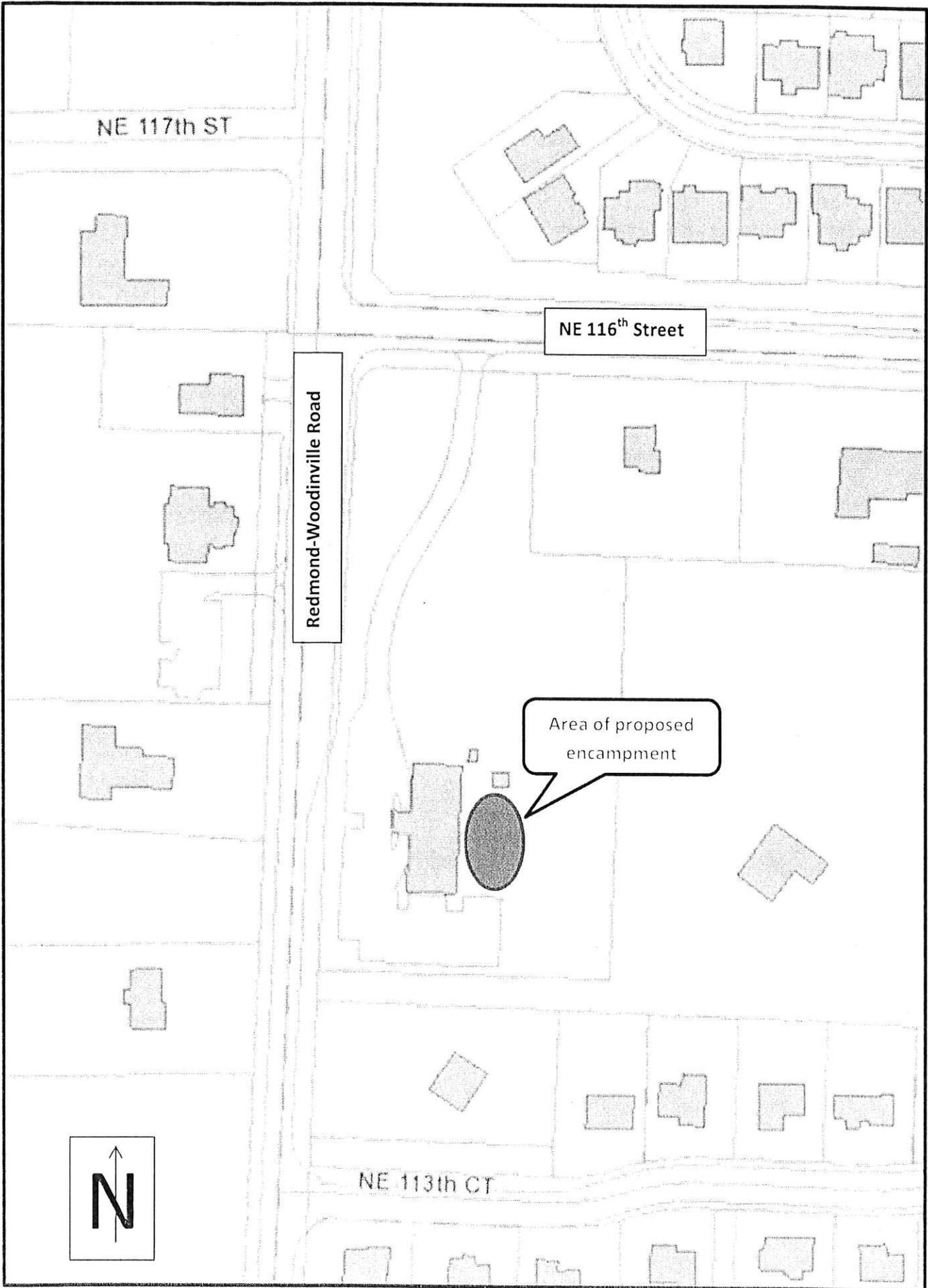
0000000000

0000000000

00000

05

029



NE 117th ST

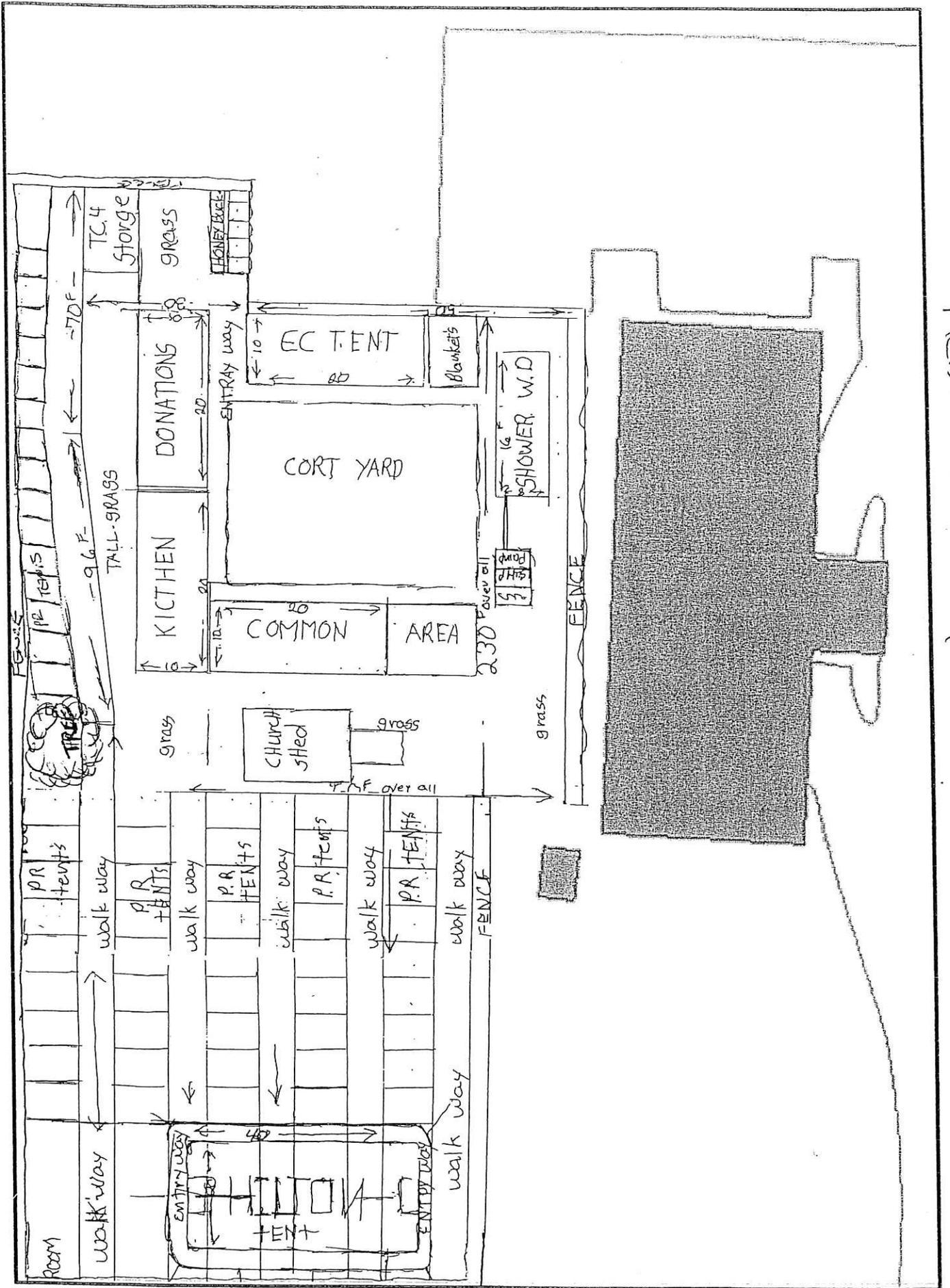
NE 116<sup>th</sup> Street

Redmond-Woodinville Road

Area of proposed  
encampment

NE 113th CT





REDWOOD FAMILY CHURCH